



Headteacher: Mr David Graham

Our Ref: LBa/MGa

27th August 2020

Dea Parent/Carer

We are writing to inform you about the temporary dining room arrangements and provision of food for students. Due to Covid-19, our catering company has put some measures in place to ensure they are still providing a service to our students, although a limited one at this stage.

In the new academic year we will be offering cold food only in the form of a grab bag at lunch time. The grab bag will contain a sandwich/baguette, cake or biscuit and a piece of fruit or crudités. Drinks will be available to purchase from the counter at lunchtime only. The cost of a grab bag is £2.35, drinks are priced at 80p - £1.05 each, and children are required to eat any food purchased in the dining room, before going out into their designated social area. The menu has been emailed to you with this letter so you and your child can review the options over the next few days.

We will no longer accept cash as a form of payment towards your child's account and both cash top up machines have been temporarily disabled. You will need to top up your child's account online, please email centraladmin@putteridgehigh.org if you do not have your login details (please note, this information cannot be provided until Thursday 3rd September). If your child receives free school meals, their accounts will be topped up automatically but you will need to ensure you have put money on their account should they wish to purchase a drink.

In order for your child to receive their grab bag (including those students who receive free school meals), you will need to order a week in advance via the google form that will be emailed to you each Tuesday. Please complete the form by the Thursday of the same week and by 1.00pm at the latest. The form will have all of the menu options for the week so that students can select what they would like to eat each day. Alternatively, your child can bring their own food and drink to school for the duration of the school day.

Thank you for your ongoing support with all of the new school rules and routines put in place at this challenging time. We endeavour to get the school dining rooms back up and running at their full capacity when it is safe and appropriate to do so.

If you have any queries regarding the new dining arrangements, please feel free to contact centraladmin@putteridgehigh.org.

Kind regards

Miss L Bartoletti
Associate Assistant Headteacher

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