



**Headteacher:** Mr David Graham

Our ref: DG/MG

18<sup>th</sup> October 2019

Dear Parents/Carers

I am excited to announce that the school will have a new Catering provider in place from the first day after the October half term. The Company is called Caterlink. The new provider offers an exciting range of healthy food for our students and the decision follows a recent procurement process undertaken by the Chiltern Learning Trust.

Key information to note:

- The current cashless payment system via Tucasi Scopay will remain in place for the time being. If you do not have an account set up for your child and would like to set this up, please email Mrs Wiles, Catering Manager: lwiles@putteridgehigh.org.
- If your child's account is already in credit, that credit will be transferred to Caterlink.
- It is important to note that accounts must be in a credit position at all times from 28<sup>th</sup> October in order for a school meal to be provided to your child. Please ensure you top up accounts before this date and ensure there is adequate credit for your child to purchase daily meals.
- The cost of a school meal remains the same £2.30 per day.
- Free School meals remain the same, with snacks at an additional cost.
- Please find attached the 'launch' menu for the first week of the service. Future menus will be posted on the school website.

If you have any questions please contact our Central Admin Team.

Yours faithfully

Mr D Graham  
Headteacher