



Headteacher: Mr David Graham

DG/AP
PA Office

11th March 2020

Dear Parent/Carer,

In light of the current concerns surrounding Coronavirus or COVID-19 we would like to reassure you of the procedures the school is taking to minimise risk. Every day we check for the most up to date guidance from the Department for Education and we are diligently following their advice.

During tutor time, students have been informed about the need to use tissues to capture sneezes, wash hands regularly and use hand sanitiser. To reduce the spread of germs in school, we have increased the cleaning of surfaces, such as door handles and computer keyboards.

In addition to this, we are maintaining an up to date record in school of any information that is relevant to the spread of this virus. If any students or staff feel the need to self-isolate, should they display symptoms, they are required to inform the school via the Central Admin team so that we can continue to track any developments. If you require any medical advice you should call 111.

For the foreseeable future, planned trips or sports fixtures will run as expected, unless we are advised otherwise by the Foreign and Commonwealth Office for visits abroad, or the Chiltern Learning Trust or Department for Education for local visits.

We are currently putting together a plan to ensure that students are supported to continue their learning at home should the school be directed to close by the government. Students and parents are advised to ensure that they are able to login to Show My Homework, via the Home Learning page on our website, as this site will be essential for staff to effectively communicate with students and share work. We are also conducting a student survey regarding home access to the internet to support home learning. If you are unable to access online resources, please contact the Central Admin team so that alternative arrangements can be made should the need arise.

Thank you for all your support and understanding during a challenging situation. I am certain that we will all continue to work together to ensure that the health of the whole community is put first.

Yours sincerely

Mr David Graham
Headteacher